



COMMUNITY
SPORTS
FOUNDATION

Job information pack

ONSiDE YOUTH
WORKER

OVERVIEW

Providing opportunities in the areas of sport, disability, health, schools, social inclusion, education and employability, Norwich City Community Sports Foundation helps over 38,000 people every year achieve their goals.

We support some of the most disadvantaged, disabled and talented children, young people and adults across Norfolk through a range of projects, programmes and initiatives.

Underpinning all of our impact is a dedicated workforce who are able to engage and inspire at every opportunity.

Could this be your chance to be a part of something special?



Ian Thornton OBE,
Chief Executive Officer

Why do you enjoy working for the Foundation?

I like helping the community and enjoy making a difference

How would you describe the Foundation's staff culture?

Friendly, enthusiastic and hard working

What would you say to someone considering joining the Foundation?

It's a really great place to work, and it is hugely rewarding

*One of the newest members of the team





ROLE OVERVIEW

Job Title: **Onside Youth Worker**

Salary: **£22k – 25k + Benefits**

Contract Type: **Permanent**

Line Manager: **Onside Lead Youth Worker**

The Onside Youth Worker will support young people who are at risk of school exclusion, becoming involved in violent youth crime and/or struggling with poor mental wellbeing which is affecting their family cohesion and day to day lives. They will support young people by providing engaging activities covering physical health, mental wellbeing, family cohesion, positive behaviour and key life skills.



ROLE SPECIFIC RESPONSIBILITIES

We are seeking an enthusiastic and passionate **Youth Worker** to support delivery and the development of our Onside project.

In the role, you'll support young people at risk who have been referred to Onside intervention through partnerships with statutory and non statutory bodies, as well as internal departments.

Along with this, you will create substantial signposting opportunities for all participants once they have completed the programme.

You will ensure that your role not only meets KPIs but helps impact the most vulnerable young people & adults in Norfolk by giving them opportunities to take part in positive activities.



ROLE SPECIFIC RESPONSIBILITIES

Develop

- Develop a targeted and tailored 12-week intervention to young people (and where appropriate the wider family members), focused on supporting their individual needs

Deliver

- Deliver engaging sessions focused on physical and wellbeing activities, and enhancing knowledge around relevant/appropriate subject matters.
- Deliver sessions tailored to each individual young people's needs & abilities.

Support

- Lead signposting opportunities for all of your young people post programme
- Act as a positive role model at all times
- Attend supervisory meetings with the Foundation Safeguarding Lead to support your own mental wellbeing

Evaluate

- Monitor and evaluate the impact of the Onside intervention using CRM systems, outcomes stars, questionnaires, action plans and case studies.

PERSON SPECIFICATION

KNOWLEDGE, SKILLS & EXPERIENCE	ESSENTIAL	DESIRABLE
Able to plan and deliver engaging and informative sessions, and differentiate delivery to meet the individual needs of participants	✓	
Hold or willing to work towards the Level 2 Youth Work in Action qualification		✓
Experience working with vulnerable young people	✓	
Experience in collecting, analysing, and interpreting data to inform decision-making and evaluate project outcomes	✓	
Hold a Level 2 sports coaching qualification		✓
Experience in engaging and retaining young people in youth provision interventions	✓	
Strong organisational and time management skills, with the ability to prioritise tasks, meet deadlines, and adapt to changing circumstances	✓	
Ability to remain calm in challenging environments	✓	
PERSONAL ATTRIBUTES	ESSENTIAL	DESIRABLE
Growth – Willingness to attend training courses to enhance own professional development	✓	
Integrity – Always work in line with the Foundation’s values and behaviours	✓	
Belonging – Ability to work individually and as part of a team	✓	
Resilience – Ability to work with others to show innovation, strive for continuous improvement and solve problems	✓	
Pride – A drive to help people achieve their goals	✓	
Commitment – Willingness to work unsocial hours, including evenings and weekends	✓	



CARROW ROAD

WHERE YOU WILL WORK

The role will spend the majority of their working time within our offices based in the heart of Carrow Road, the home of Norwich City Football Club.

Working within the Operations Department, the successful applicant will be surrounded by excellent support networks as well as outstanding facilities.

In addition, you will also spend time at The Nest, the charity's 22-acre community hub located on the outskirts of the city.



THE NEST

OUR VISION

TO SUPPORT, INSPIRE, AND IMPROVE OUR COMMUNITY

We use the power of sport to support to achieve our charitable objectives:

- Driving inclusion for people with disabilities
- boosting mental health and wellbeing
- Supporting disadvantaged people to raise their aspirations.

OUR VALUES

Growth

Integrity

Belonging

Resilience

Pride

Commitment





APPLICATION PROCESS

All applications must be submitted through our online Safer job application form and must be accompanied by an up-to-date CV and supporting letter detailing why you would be suitable for the role www.communitysportsfoundation.org.uk/vacancies

Application Deadline: Friday 3rd May 2024

Interview Dates: Monday 13th May 2024 or on request

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible. All candidates shortlisted for interview will be informed by email or phone prior. If you have not been contacted within a week of the closing date, this means that you have been unsuccessful on this occasion.

For more info please email: csfrecruitment@norwichcitycsf.org.uk


SAFEGUARDING STATEMENT

Norwich City CSF is committed to safeguarding the welfare of children and adults at risk and require all employees to share this commitment and promote the welfare of these groups.


Applicants will be asked about any previous convictions, cautions, reprimands, including those that are considered 'spent' as defined by the Rehabilitation Offenders Act 1974 (Exceptions) Order 1975 (Amended 2013). Appointment to this role is subject to a satisfactory DBS Check and references.

EQUALITY STATEMENT

Norwich City CSF is committed to creating an inclusive and diverse environment and is proud to be an equal opportunity employer. Qualified applicants will receive consideration for employment without regard to race, ethnicity, religion or belief(s), gender, gender identity or expression, sexual orientation, marital status, disability, age or with regards to pregnancy or maternity.



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