



COMMUNITY
SPORTS
FOUNDATION

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ANTI-BULLYING POLICY

Date of Next Update: September 2024

SAFEGUARDING ANTI BULLYING POLICY

Policy Purpose

The purpose of this policy statement is to prevent bullying from happening between children, young people or adults at risk who are a part of our organisation or take part in our activities:

- to make sure bullying is stopped as soon as possible if it does happen and that those involved receive the support they need.
- to provide essential information about what we should all do to prevent and deal with bullying.

Scope

This policy applies to all Norwich City Community Sports Foundation (“Foundation”) colleagues, including those on temporary contracts, agency workers, consultants, self-employed contractors and volunteers.

Norwich City Community Sports Foundation is committed to being A Home for Everyone – an inclusive and safe environment where everyone can thrive, and all feel welcome. We will do this by embedding a culture where every individual engaged with the Foundation is treated with respect and met with positivity and compassion. We are all responsible for upholding the Foundation’s values by ensuring others feel included and valued, championing equality, and challenging all forms of discrimination, increasing our knowledge to develop the confidence to do so.

We believe that together we are stronger; we celebrate diversity and will proactively work with our community to ensure everyone has a fair opportunity to participate. This way Norwich City Community Sports Foundation will build a culture to be proud of – we will build A Home for Everyone.

Legal Framework

This policy has been drawn up based on legislation, policy and guidance that seeks to protect children in the UK.

The NSPCC provides summaries of the key legislation and guidance on:

- [bullying and cyberbullying](#)
- [online abuse](#)
- [child protection in each nation of the UK.](#)

We believe

- Children, young people, and adults at risk should never experience abuse of any kind
- we have a responsibility to promote the welfare of all children, young people and adults at risk, to keep them safe and operate in a way that protects them.

We recognise that

- bullying causes real distress and affects a person’s health and development
- in some instances, bullying can cause significant harm

- all children, young people and adults at risk, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, marital or pregnancy and maternal status have the right to equal protection from all types of harm or abuse
- everyone has a role to play in preventing all forms of bullying (including online) and putting a stop to bullying.

We will seek to prevent bullying by

- developing a code of behaviour that sets out how everyone involved in our organisation is expected to behave, in face-to-face contact and online, and within and outside of our activities
- holding regular discussions with staff, volunteers, participants and their families or carers who use our organisation, about bullying and how to prevent it.
- putting clear and robust anti-bullying procedures in place.

Regular discussions with staff, volunteers, children, young people, and adults at risk, their families or carers will focus on:

- colleagues' and participants responsibilities to look after one another and uphold the behaviour code.
- making sure that we can hear and understand personal perspectives.
- respecting the fact that we are all different.
- making sure that no one is isolated and without friends.
- dealing with problems in a positive and solution focused way.
- checking that our anti-bullying measures are working well.

Responding to Bullying

We will make sure our response to incidents of bullying considers:

- the needs of the person being bullied.
- the needs of the person displaying bullying behaviour.
- needs of any other involved party.
- our organisation as a whole

We will take positive action where bullying is identified to reduce the risk of further harm and to promote confidence.

We will develop plans to address any incidents of bullying and review them at regular intervals, to ensure that the problem has been resolved in the long term.

More information about responding effectively to bullying is available:

- [protecting children from bullying and cyberbullying](#)
- [recognising and responding to abuse](#)

Breaches of this Policy

Bullying and harassment are not tolerated in our workplace and all staff are required to treat each other, along with our customers, suppliers, and visitors, with dignity and respect.

Breaches of this policy will be dealt with in line with the Foundation's disciplinary procedure. Serious concerns of bullying or harassment may amount to gross misconduct resulting in dismissal.

Staff who make complaints or who participate in good faith in any investigation must not suffer any form of retaliation or victimisation as a result. Making a false allegation deliberately and in bad faith will be treated as misconduct and dealt with under the Foundation's disciplinary procedure.

Anyone found to have retaliated against or victimised someone in this way will be subject to the Foundation's disciplinary procedure.

Responsibility and Key Contacts

Safeguarding & Compliance Manager

Associated Policies

Safeguarding – Safeguarding Children
Safeguarding Responding to and Managing allegations
Safeguarding – Information Sharing
Safeguarding – Child on Child Abuse

Policy Issue Date	June 2022
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This policy supersedes any previous policies prior to its issue date.

